

SECTION 1: Composition of Interview:

The interview will include key informants from among the following: The village Headman, ACC/CWAC Members, Government Officials, and NGO workers. The group should include women.

	TITLE	NUMBER IN ATTENDANCE MALE	NUMBER IN ATTENDANCE FEMALE
1.	Headmen/Headwoman	<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>
2.	ACC members	<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>
3.	CWAC members	<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>
4.	CWAC Committee members	<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>
5.	NGO workers	<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>
6.	Nurse/health workers	<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>
7.	School Teachers	<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>
8.	Agricultural Extension Officer	<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>
9.	Other (specify:)	<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>
10.	Other (specify:)	<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>

SECTION 2: Migration

1	How many households moved into this Community since Oct/Nov 2012?	
3	How many households moved out of this Community since Oct/Nov 2012?	

SECTION 3: CWAC Profile			
1.	What % of the households in this community can be described as destitute?		
2.	How do you rate the local social protection networks as far as helping those who are destitute is concerned?	1=STRONG 2=NOT STRONG 3=NONE>>Q4	
3.	Which of the following areas do destitute households currently get external support in? [ENTER EITHER YES(=1) OR NO(=2) AGAINST EACH AREA] 1=YES 2=NO	3.1 Food	
		3.2 Cash	
		3.3 Other (specify)	
4.	On what are most of the destitute households likely to spend cash if they are given some?	1=FOOD 2=CLOTHES 3=BUSINESS/INVESTMENT 4=OTHER (SPECIFY)	
5.	Does this CWAC have representation in the local ACC or Community Development Committee?	1=YES 2=NO	
6.	Does this CWAC have an elected executive Committee?	1=YES 2=NO	
7.	How many Committee members does this CWAC have?	NUMBER OF MEMBERS	
8.	How many of these members are women?	NUMBER OF MEMBERS	
9.	What is the sex of the CWAC Chairperson?	1=.MALE 2=FEMALE	
10.	How often does the CWAC committee hold meetings?	1=TWICE A MONTH 2= ONCE A MONTH 3=ONCE IN TWO MONTHS 4= ONCE IN 3 MONTHS 5=TWICE A YEAR 6= ONCE A YEAR 7= IRREGULARLY 8= NEVER	

SECTION 4a: Agricultural Prices and Borrowing

Section 4a: Prices of Agricultural Items. [ASK FOR THE PRICE OF EACH OF THE FOLLOWING ITEMS AS CHARGED BY THE MOST COMMON PLACE OF PURCHASE (TYPICALLY THE CLOSEST LOCATION)]						
Item	Price in ZMW		Item	Price in ZMW per....		
	ZMW	Ngwee		ZMW	Ngwee	Unit
Maize seed regular (10 kg bag)			Live adult ox			
Maize seed high-yielding varieties (10 kg bag)			Land rental for maize cultivation per season			
Basal dressing fertilizer (50 kg bag)			Land rental for other staple crop cultivation per season			
Top dressing fertilizer (50 kg bag)			Land rental for commercial crop cultivation per season			
Live adult pig			Ox-plov rental per unit			
Live adult goat			Tractor rental per unit			
Live adult cow						

SECTION 5A: ACCESS TO SERVICES

We would like to ask about access to various services and availability of infrastructure for this community;

1. What is the type of main access road surface in the community? [READ RESPONSES. IF THERE IS NO ROAD, REPORT ON ROAD THAT PASSES CLOSEST TO THE COMMUNITY] 1=TAR/ASPHALT 5=OTHER (SPECIFY)..... 2=GRADED GRAVELED 3=DIRT ROAD (MAINTAINED) 4=DIRT TRACK			
2. How far is it to the nearest tar/ asphalt road? [KM] [If less than 1 km, record '0']			
3. Do vehicles pass on the main road in this community throughout the year? 1=YES 2=NO			
4. Do public buses, mini- buses, or any regular public transport stop in this community? 1=YES 2=NO			
5. How far is it to the nearest bus stop? [KM] [If less than 1 km, record '0']			
6. How far is it to the nearest district administration offices? [KM] [If less than 1 km, record '0']			
	1 Minute	2 Hour	3 Days
7. Typically, how frequently can you expect a bus, mini-bus or any public transport to stop in this community or at the nearest bus stop? Every [TIME UNIT]			
8. How much does the total fare cost to go by regular public transport from here or the nearest station to the nearest district administration offices, even if one has to change the public transport vehicles en route? [FARE IN ZMW]			
9. Does this community have a market? 1=YES 2=NO			
10. How far is the nearest permanent township/growth point market? [KM]			
11. Is the nearest government primary school electrified? 1=YES 2=NO			
12. Is the nearest government secondary school electrified? 1=YES 2=NO			
13. How many private primary schools are there in this community, including religious schools?			
14. How many private secondary are there in this community, including religious schools?			
15. What is the distance to the nearest place where one can purchase common medicines such as pain killers, and malaria tablets? [KM] [If less than 1 km, record '0']			
16. What is the distance to the nearest place where there is a health centre (Chipatala/Mission Hospital)? [KM] [If less than 1 km, record '0']			
17. How satisfied are you with the quality of this health clinic? 1=VERY DISSATISFIED 2=QUITE DISSATISFIED 3=NEITHER SATISFIED NOR DISSATISFIED 4=QUITE SATISFIED 5=VERY SATISFIED			
18. What is the distance to the nearest health facility where there is a medical doctor?[KM] [If less than 1 km, record '0']			
19. Is the nearest doctor at a . . 1=GOVERNMENT FACILITY 2=COUNCIL FACILITY 3=RELIGIOUS FACILITY 4=PRIVATE FACILITY			
20. Are there any groups or programs in this community providing insecticide-treated mosquito bed nets free or at low cost? 1=YES 2=NO			
21. Is there a micro-finance institution in this community (Micro Bankers, Micro Finance, B-Blue, Capital Solutions ltd, FINCA, etc.)? 1=YES 2=NO			

SECTION 5B: ACCESS – SCHOOLING

We are now going to ask you some questions about education in your community. [Questions refer to school mostly commonly attended of each type.]

	Govt Nursery	Govt Primary School	Non govt Nursery School	Non-govt Primary School (incl private, non-formal & NGO)	Secondary School (includes govt and non-govt)
1. How much are the basic (TUITION) fees, per child per term for this school? (ZMW) [INTERVIEWER: THIS QUESTION REFERS TO ANY COMPULSORY FEES THAT CHILDREN MUST PAY TO ATTEND SCHOOL FOR THE AVERAGE CHILD. DOES NOT REFER TO BOARDERS] [ZMW] 9999=DON'T KNOW 00=NOTHING 9998 NOT APPLICABLE					
2. Does this school charge any informal fees (fees for extra lessons) for children to attend? 1=YES 2=NO 9=DON'T KNOW 9998 NOT =APPLICABLE					
3. Are there any additional fees, (eg. examination and other fees [This does NOT include Grades 7, 9 and 12 exam fees] 1=YES 2=NO >>Q5 9=DON'T KNOW >> Q5 9998= NOT APPLICABLE					
4. How much are the examination and all other additional fees, per year? [ZMW] 9999=DON'T KNOW 00=NOTHING 9998 =NOT APPLICABLE					
5. How much would it cost for one uniform, for a child at this school? [ZMW] 9999=DON'T KNOW 9998=NOT APPLICABLE 00=NOTHING	Boys				
	Girls				
6. Could a child go to this school without shoes? 1=YES 2=NO 9=DON'T KNOW 9998=NOT APPLICABLE					
7. How much would it cost for one pair of shoes for a child at this school? [ZMW] 9999=DON'T KNOW 9998= NOT APPLICABLE 00=NOTHING	Boys				
	Girls				
8. How satisfied are you with the quality of this school? 1=VERY DISSATISFIED 9998=NOT APPLICABLE 2=QUITE DISSATISFIED 3=NEITHER SATISFIED NOR DISSATISFIED 4=QUITE SATISFIED 5=VERY SATISFIED					

SECTION 6: Empowerment

1.	Does participate in deciding which community development project to take place within this community? 1=YES 2=NO	1... Government 3... Chief / Headmen/Headwomen 4... CWAC Committee Members 5...The Community 6.... NGO financing the project 7... Other (Specify)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
2	Do community leaders hold meetings with the households?	1=YES 2=NO >> NEXT SECTION	
3.	How often do the community leaders hold meetings?	1=TWICE A MONTH 2= ONCE A MONTH 3= ONCE IN TWO MONTHS 4= ONCE IN 3 MONTHS 5= TWICE A YEAR 6= ONCE A YEAR 7= IRREGULARLY	

SECTION 7: External shocks

We now would like us to talk about the important events that have taken place in this community since October/November 2012 including any events that have occurred this year. We are specifically interested in events that have changed the well-being of people in this community for better or for worse. Examples of events that might have made people worse off are disease epidemics, crop failures, natural disasters, price fluctuations, or the loss of key social services. Examples of events that may have made people better off are new schools or medical facilities, new employment opportunities, or the construction of a new road.

	1	2	4
Event	Has [EVENT] taken place in this community in the past 6 months? 1=Yes 2=No >>NEXT EVENT	In how many of the past 6 months has [EVENT] taken place?	What proportion (%) of the community was affected by [EVENT] [USE PROPORTIONAL PILING]
EVENTS THAT MADE PEOPLE WORSE OFF			
1 = Drought			
2 = Flood			
3 = Crop disease/pests			
4 = Livestock disease			
5 = Human epidemic disease			
6 = Sharp changes in prices			
7 = Massive job lay offs			
8 = Loss of key social services			
9 = Other (specify)			
PROJECTS THAT MADE PEOPLE BETTER OFF	Has ... been constructed/taken place in this community in the past 6 months? 1=YES 2=NO >>NEXT EVENT		
11 = Development project			
12 = New employment opportunity			
13 = New health facility			
14 = New road			
15 = New school			
16 = Other (specify) _____			

SECTION 8. Wages and Economic Activity

	Question description	Response guidelines		
1.	What are the usual main economic activities – that is, the main source of people’s livelihoods - in this Community (CWAC)? [PROMPT AND LIST THE MOST COMMON TWO ACTIVITIES.]	1=FARMING – CROPS 2=FARMING – LIVESTOCK 3=FISHING 4=TRADE / BUSINESS 5=SMALL INDUSTRY 6=MEDIUM AND LARGE INDUSTRY 7=SERVICES 8=OTHER (SPECIFY)	First	
			Second	
2.	What is the average <u>daily</u> wage for men and women doing casual labour in this Community this season?	[EMPHASIZE THIS WAGE SHOULD NOT INCLUDE FOOD WHILST WORKING, SHOULD BE FOR 100% PAY-IN-CASH (NOT PAID IN-KIND) AND BE FOR SOMEONE IN NO DEBT TO THE EMPLOYER] [IF NO WAGE MARKET, WRITE 99999]	Men	
			Women	
3.	Do children (aged under 16 years) sometimes work for money in this Community?	1=YES 2=NO >> SECTION 9		
4.	What proportion of children in this Community sometimes work for money?	1=NONE 2=VERY FEW 3=ABOUT ONE QUARTER 4=ABOUT ONE HALF 5=ABOUT THREE QUARTERS 6=ALMOST ALL 9=DON’T KNOW (DK)		
5.	What are the first and second most common kinds of paid work that children do? [PROMPT AND LIST THE MOST COMMON TWO ACTIVITIES.]	1=DOMESTIC WORK 2=FARMING – CROPS 3=FARMING - LIVESTOCK 4=TRADE / RECYCLING 5=MEDIUM AND LARGE INDUSTRY 6=SMALL INDUSTRY 7=SERVICES 8=COMMUNITY WORK 9=OTHER (SPECIFY)	First	
			Second	
6.	What is the average <u>daily</u> wage for children doing casual labour in this Community this season?	[EMPHASIZE THIS WAGE SHOULD NOT INCLUDE FOOD WHILST WORKING, SHOULD BE FOR 100% PAY-IN-CASH (NOT PAID IN-KIND) AND BE FOR SOMEONE IN NO DEBT TO THE EMPLOYER.] [IF NO WAGE MARKET, WRITE 99999]	Children	

SECTION 9: Local Prices

What is the retail price for the following items in the nearest available point at the present time?

	Item	Quantity	Price (for DK, write 99998)	
			ZMW	Ngwee
1	Maize grain	<i>1 20 litre Tin</i>		
2	Cassava chips	<i>Meda</i>		
3	Rice	<i>Ka BP</i>		
4	Irish potatoes	<i>Meda</i>		
5	Sweet potatoes	<i>Meda</i>		
6	Beans	<i>Ka BP</i>		
7	Bananas (ripe)	<i>1 fruit</i>		
8	Beef with bones(mixed cut)	<i>1 Kg</i>		
9	Dry fish	<i>One average fish e.g. 10cm long</i>		
10	Dry kapenta	<i>Ka BP</i>		
11	Chicken	<i>One</i>		
12	Eggs	<i>One</i>		
13	Milk (fresh packed or UHT)	<i>1 Ltr</i>		
14	Sour milk (mabisi)	<i>1 Ltr</i>		
15	Tea leaves	<i>250g</i>		
16	Cooking oil (750 ml)	<i>750 ml</i>		
17	Sugar (white)	<i>1 Kg</i>		
18	Table salt	<i>1 Kg</i>		
19	Bread	<i>1 loaf</i>		
20	Locally brewed beer (specify name below)	<i>750 ml</i>		
21	Cigarettes – Peter Stuyvesant brand	<i>1 pack</i>		
22	Toilet soap	<i>1 bar</i>		
23	Paraffin	<i>750 ml</i>		
24	Laundry soap	<i>1 bar</i>		
25	Panadol (or other pain killer)	<i>Adult dose (nine packs of two)</i>		
26	Primary school fees	<i>Per year</i>		
27	Secondary school fees	<i>Per year</i>		
28	condoms	<i>Per pack of three</i>		
29	Course salt	<i>Ka bp</i>		

SECTION 10: NORMS & CULTURE

Now we would like to learn more about the culture and practices in this community.

1. What are the languages spoken at home by residents of this community? Approximately what proportions of households speak each at home? 1=ENGLISH 2=BEMBA 3=KAONDE, 4=LOZI 5=LUNDA 6=LUVALE 7=TONGA 8=NYANJA 9=OTHER (SPECIFY)					
A	B	C	D	E	F
1 ST LANGUAGE	% OF HH FOR 1 ST LANGUAGE	2 ND LANGUAGE	% OF HH FOR 2 ND LANGUAGE	3 RD LANGUAGE	% OF HH FOR 3 RD LANGUAGE
2. What are the main religions practiced by residents of this community? Approximately what proportions of households practice each religion within the community? 1=CATHOLIC 2=PROTESTANTS 3=MUSLIM/ISLAM 4=TRADITIONAL 5=OTHER CHRISTIAN 6=OTHER (SPECIFY)					
A	B	C	D	E	F
1 ST RELIGION	% OF HH FOR 1 ST RELIGION	2 ND RELIGION	% OF HH FOR 2 ND RELIGION	3 RD RELIGION	% OF HH FOR 3 RD RELIGION
3. How individuals in this community trace their descent? Is it through their father, their mother, or are both kinds of descent traced? [PATRILINEAL OR MATRILINEAL] 1=FATHER 2=MOTHER 3=BOTH					
4. What are the common types of marriages witnessed in this community? Approximately what proportion of households are united through each type of marriage? 1=CUSTOMARY MARRIAGE (WITH DOWRY/LOBOLA) 2=STATUTORY MARRIAGE (CIVIL MARRIAGE ALSO WITH DOWRY/'LOBOLA') 3=CHURCH WEDDING 4=OTHERS (SPECIFY)					
A	B	C	D	E	F
1 ST MARRIAGE	% OF HH FOR 1 ST MARRIAGE	2 ND MARRIAGE	% OF HH FOR 2 ND MARRIAGE	3 RD MARRIAGE	% OF HH FOR 3 RD MARRIAGE
5. What percentage of polygamous households are found in this community? [% OF HHS]					
6. What does the community do if a family does not send a healthy 10 year old child to school for a long period of time (e.g., More than 3 months)? [INTERVIEWER: THIS QUESTION REFERS TO A HEALTHY CHILD NOT GOING TO SCHOOL FOR LONG STRETCHES OF TIME IF THERE ARE MULTIPLE RESPONSES, CHOOSE THE MOST LIKELY SCENARIO] 1=NOTHING 2=THERE WOULD BE DISAPPROVAL FROM COMMUNITY BUT NO ACTION WOULD BE TAKEN 3=LOCAL ACTION BY VILLAGE ELDERS / COMMUNITY LEADERS WOULD BE TAKEN 4=OTHER, SPECIFY 99=DON'T KNOW / CAN'T SAY					
7. In case the mother of a 10 year old child dies, who would usually be the main female caregiver for the child? 01= PATERNAL GRANDMOTHER (MOTHER OF THE FATHER) 02= MATERNAL GRANDMOTHER (MOTHER OF THE MOTHER) 03=SHARED RESPONSIBILITY BETWEEN PATERNAL AND MATERNAL GRANDPARENTS 04=BROTHER'S WIFE 05=SISTER 06=STEPMOTHER FATHER'S NEW WIFE 07=WHICHEVER FAMILY MEMBER HAS THE FINANCIAL MEANS 08=NONE (NO FEMALE CAREGIVER) 09=OTHER (SPECIFY) 99=DON'T KNOW					
8. In case the husband dies, who would be the most likely to look after or help the widow with young children? 1= WIDOW'S FATHER 2=WIDOW'S BROTHER 3= WIDOW NEEDS TO LOOK AFTER HERSELF 4= HUSBAND'S BROTHER 5=OTHER (SPECIFY) 99=DON'T KNOW					
9. In case both parents of a 10 year old child die, who would usually be responsible for caring for the child? 01= PATERNAL GRANDPARENTS OF THE CHILD (PARENTS OF THE FATHER) 02= MATERNAL GRANDPARENTS OF THE CHILD (PARENTS OF THE MOTHER) 03= BROTHER OF THE FATHER 04= BROTHER OF THE MOTHER 05= SISTER OF THE FATHER 06= SISTER OF THE MOTHER 07= ELDEST CHILD IN THE FAMILY (CHILD-HEADED HOUSEHOLD) 08=WHICHEVER FAMILY MEMBER HAS THE FINANCIAL MEANS 09=OTHER (SPECIFY) 99=DON'T KNOW					
10. What proportion of [BOYS/GIRLS/ORPHANS] of [PRIMARY/SECONDARY] school age in this community are enrolled in school?				Primary School	Secondary School
			Boys		

1=ONLY A FEW 2= LESS THAN HALF 3=ABOUT HALF 4= MORE THAN HALF BUT NOT ALL 5=ALMOST ALL	Girls		
	Orphans		
11. Who typically bears the funeral costs when there is a death in this community? 1=IMMEDIATE FAMILY ONLY 5=OTHER(SPECIFY) 2=EXTENDED FAMILY 3=COMMUNITY MEMBERS 4=ALL OF THE ABOVE			
12. If her parents die, can the daughter inherit their...:[ASK FOR EACH OPTION] 1=YES 2=NO	Land		
	House		
13. If her husband dies, can the wife inherit their ...:[ASK FOR EACH OPTION]: 1=YES 2=NO	Land		
	House		
	Other Property from marriage		
14. Can the widow be inherited as a wife by the brother or other male relative of the deceased? 1=YES 2=NO			
15. When a man dies who settles the inheritance? 1=FAMILY MEMBERS 2=CLAN 3=EXTENDED FAMILY 4=COMMUNITY 5=GOV'T OFFICIALS			
16. Have there been any inheritance disputes in the last 12 months? 1=YES 2=NO			

SECTION 11: HEALTH FACILITIES

1.	Are there any health Facilities in this community?		1=YES 2=NO ► End interview		
ID	Name of Health Facility		Facility type 01=GOVT HOSPITAL 02=GOVERNMENT HEALTH CENTRE/CLINIC 03=GOVERNMENT HEALTH POST 04=MISSION INSITUTION 05=PRIVATE INSITUTION 06=OTHER(SPECIFY)	LATITUDE (S) In Degrees dd.ddddd°	LONGITUDE (N) In Degrees ddd.ddddd°
	FACILITY NAME	FACILITY CODE			
1					
2					
3					
4					
5					
6					
7					
8					

THE END OF INTERVIEW